

THE ALABAMA SOCIETY OF THE DAUGHTERS OF THE AMERICAN REVOLUTION
BYLAWS
Revised March, 2020

Article I
Name

The name of the organization shall be The Alabama Society of the Daughters of the American Revolution, hereinafter also referred to as the Alabama Society, Daughters of the American Revolution; Alabama Society Daughters of the American Revolution; the Alabama Society; the State Society; the Society; ASDAR; and /or Alabama Society DAR.

If the name of the society is changed through a revision of the Articles of Incorporation, then the name of the society in this Article I shall be immediately revised to be consistent with the current legal name as defined in the most recent Articles of Incorporation filed with a probate court of Alabama.

Article II
Objects

The object of the State Society shall be to promote the objectives of the National Society of the Daughters of the American Revolution and such State projects as shall be deemed advisable by the State Conference.

Article III
Membership

Section 1. All Chapters of the National Society of the Daughters of the American Revolution located within the State of Alabama shall be members of the State Society.

Section 2. An applicant from the Children of the American Revolution desiring to become a member of the Daughters of the American Revolution at any time between her eighteenth birthday and not more than one year after she has reached the age limit of membership in the Children of the American Revolution, shall present, together with the application papers and annual dues of the National Society, Daughters of the American Revolution, a membership card issued by the National Treasurer of the Children of the American Revolution which shall be accepted in lieu of the required application fee.

Section 3. Members-at-Large: Initiation for member-at-large shall be seventy-five dollars (\$75.00) and yearly dues are fifty-five dollars (\$55.00) with the exception of those members who are at large for the purpose of organizing a new chapter, forty dollars (\$40.00).

Article IV
State Officers and Executive Board

Section 1. The officers of the State Society shall be a state regent, a state first vice regent, a state second vice regent, a state chaplain, a state recording secretary, a state corresponding secretary, a state organizing secretary, a state treasurer, a state registrar, a state historian, and a state librarian.

All state officers shall be elected by ballot at the annual state conference for the term of three years each and the term of office shall begin at the close of Continental Congress at which time the election of state regent and state first vice regent is confirmed.

Should the office of state regent become vacant, the state vice regent shall become state regent automatically, provided she has been confirmed as state vice regent. A vacancy in any other office shall be filled by the state Board of Management until the next state conference when the conference shall fill the vacancy for the unexpired term.

Section 2. The State Officers, together with any Officers of the National Society whose membership are within the State, shall constitute the Executive Board. This Executive Board shall meet at the call of the State Regent to transact business and act on emergencies. Five members constitute a quorum.

Section 3. The State Parliamentarian shall be appointed by the State Regent and shall have the privilege of attending the Executive Board meetings, but not vote.

Section 4. Honorary State Regents shall constitute the Board of Advisors. They shall not be members of the Executive Board but as a whole or individually, may appear at the Board meeting, upon request or by invitation, to render their views and advice pertinent to a subject under consideration. However, during the deliberation of the Board no one has the right to be present, except members

of the Executive Board.

Any member of the Alabama Society DAR may, upon request or by invitation, appear before the Executive Board during a meeting to render her views, but may not be present during deliberation.

Section 5. In an emergency, if deemed necessary, the Executive Board may meet by teleconference and then vote by email.

Article V Nomination and Election of Officers

Section 1. Nominating Committee. There shall be a nominating committee composed of nine (9) members, two (2) from each of the four (4) districts and one (1) from the Board of Management. The members representing the districts shall be elected at *State Conference* district meetings prior to the election year and may not be from the same chapter, an alternate for each representative shall be elected; persons eligible to vote at these State Conference district meeting shall be as specified in these bylaws in addition to the state officers who may vote in their respective districts. One fourth of the authorized district voting representation shall constitute a quorum.

The member and an alternate from the Board of Management shall be elected at the State Conference meeting of the Board of Management, prior to the election year and shall not be a current state officer or a member of a chapter already represented on the nominating committee. These nominating committee members and alternates shall be elected by ballot and a plurality vote shall constitute election. Nominees with the highest number of votes shall be declared the representatives. If a representative is unable to attend the meeting of the nominating committee, the alternate with the next highest number of votes shall become the representative.

The member from each district may be elected to two consecutive terms, the second member from each district shall not have served on the immediate past nominating committee. No member of the committee shall serve more than two consecutive terms.

The state regent shall appoint a temporary chairman to call the committee together at which time a permanent chairman shall be elected.

The nominating committee shall select a nominee for each office to be filled. The district representative members of the nominating committee shall request all chapters in their districts to suggest nominees with their qualifications for any state office.

Section 2. Qualifications for office: No two nominees for office shall be from the same chapter except the regent and corresponding secretary when necessary. The nominee for any state office shall have been a member of the Alabama Society of the Daughters of the American Revolution for at least five consecutive years immediately prior to being nominated for state office and shall have served as an officer in an Alabama chapter. She shall be a permanent resident of the state. To be eligible for the office of state regent or state vice regent, a member shall have also served a term as chapter regent. Any member, who has served two consecutive terms in a state office, shall not be eligible for any other state office, except that of state regent, until after the expiration of a year.

Section 3. Elections: The nominating committee report shall be presented to the conference at the first business session of the conference, following which nominations may be made from the floor. The consent of all candidates named by the nominating committee or from the floor must be obtained prior to their name being placed in nomination.

Voting shall take place on the last day of the session. The election shall be by ballot. Majority vote shall constitute election to office.

Section 4. Honorary State Regents: Honorary State Regents may be elected for life at any annual state conference by a three-fourths vote. No member shall be eligible to this honorary office who has not filled the office of state regent for the full term of three years.

Article VI Duties of Officers

Section 1. State Regent. It shall be the duty of the State Regent to call and preside at all meetings of the State Conference, Executive Board, and Board of Management. She shall appoint all duly authorized State Committees and be an ex-officio member of all committees except the Nominating Committee. The State Regent shall approve and sign all contracts and obligations authorized by the State Conference or the Executive Board. No moneys shall be paid for any purpose until the bill or voucher has been approved by the State Regent. Once elected at State Conference, she shall have the authority to begin appointing the state chairmen and others who shall serve with her although they shall have no authority or responsibility until the time in office for the previous administration has expired. The State Regent shall propose a fund raising project for the State Society, the monies to be collected during the three years of her administration. This proposed project, known as The State Regent's Project, shall be presented by the State Regent to the Executive Board for approval. The Executive Board recommends this project to the Board of Management at the first October Board of Management meeting of an administration. This project is then presented to the State Society at the following State Conference for approval. The State Regent shall perform such other duties as are specified in the National Society and in these Bylaws.

Section 2. State First Vice Regent. It shall be the duty of the State First Vice Regent to perform the duties of the State Regent in

case of absence or disability of the latter. She shall be Chairman of the State Membership Committee, encouraging interest in increased membership. As Chairman of the Membership Committee, she shall be a member of the Chapter Development and Revitalization Commission. She shall make arrangements for the State Regent's Hospitality Room for Kate Duncan Smith DAR School Dedication Day and Graduation. The duties of the State First Vice Regent may also include serving as Chairman of the Alabama Tea at Continental Congress if the State Regent so desires.

Section 3. State Second Vice Regent. It shall be the duty of the State Second Vice Regent to publish the state yearbook and to assist the State Regent and the State First Vice Regent in duties as requested. As Chairman of the Yearbook Committee, she shall work with the State Recording Secretary and the State Corresponding Secretary to publish the state yearbook. She shall also work with the Roster/Yearbook Sales Committee.

Section 4. State Chaplain. It shall be the duty of the State Chaplain to open the first session of all meetings of the State Conference, to conduct a Memorial Service at the State Conference, and to conduct such other religious services as occasion may require.

Section 5. State Recording Secretary. It shall be the duty of the State Recording Secretary to keep a correct record of all meetings of the State Conference, the State Executive Board, and the State Board of Management. She shall prepare the proceedings of the Annual State Conference for publication, subject to approval of the State Regent, and shall perform such other duties as pertain to the office. She shall serve on the State Yearbook Committee.

Section 6. State Corresponding Secretary. It shall be the duty of the State Corresponding Secretary to assist the State Regent in her official correspondence. She shall send out notices of all meetings of the State Conference, Executive Board and Board of Management. She shall notify members of their election or appointment to any office or committee. She shall serve on the State Yearbook Committee. She shall publish the state directory and publish the program for State Conference if the State Regent so desires.

Section 7. State Organizing Secretary. It shall be the duty of the State Organizing Secretary to promote the organization of new Chapters in the State. She shall propose the names of persons to the State Regent to be presented to the Organizing Secretary General for presentation to the National Board of Management of appointment of the Organizing Chapter Regent. She shall assist the said Organizing Chapter Regent to organize the new Chapter. The State Organizing Secretary shall assist Chapters, which need help and encouragement and make every effort to revive chapters that have disbanded. She shall be a member of the State Chapter Development and Revitalization Commission.

Section 8. State Treasurer. It shall be the duty of the State Treasurer to collect and receive all monies due the State Society. She shall be the custodian of all funds of the State Society and shall disburse such funds only upon orders of the State Regent or the Executive Board. All orders upon the State Treasurer for the disbursement of funds shall be signed by the State Regent. She shall send notices of the annual dues to the Chapter Regent and Chapter Treasurer on or before December 1st of each year. She shall make an annual report to the State Conference duly audited.

On or before March first of each year the State Treasurer shall send to the State Chairman of Credentials the names of all chapters in the State that are in arrears in the payment of dues to the State Society. The State Treasurer shall deposit all funds of the Society in a bank approved by the Executive Board. She shall be bonded.

Section 9. State Registrar. It shall be the duty of the State Registrar to assist applicants for membership in the National Society of the Daughters for the American Revolution; to give desired assistance to Chapter Registrars in verifying lineage papers; to keep a correct list of all members in the State Society; a list of all deaths, dismissals, transfers, full name, husband's name, national number, and date of marriage, and make a report of the same at Annual Conference. She shall perform other duties as may be designated by the Registrar General. She shall serve on the State Chapter Development and Revitalization Commission.

Section 10. State Historian. It shall be the duty of the State Historian to keep a Reference Record of the HISTORICAL resources of the Alabama Society DAR and she shall be the custodian of all Historical Documents and Relics of which the State Society may come into possession. She shall keep an updated history of the Alabama Society for her three-year term of office. This information shall be stored on an electronic disk. The disk shall be kept with the historical records of the Alabama Society. A copy of this updated history will be printed in the final Yearbook of an administration.

Section 11. State Librarian. It shall be the duty of the State Librarian to endeavor to collect such books and papers as would be of genealogical and historical value to the Daughters of the American Revolution, and deposit them in such places as may be designated by the Management.

Section 12. State Parliamentarian. It shall be the duty of the State Parliamentarian to render opinions on points of parliamentary law and procedure upon request of members of the State Society. She shall serve all meetings of the State Conference Board of Management, and the Executive Board in an advisory capacity.

Section 13. All officers, committee chairmen, district directors and chapter regents shall make reports at the Annual State

Conference as directed by the State Regent, and shall file written reports with the State Recording Secretary in the format and by the deadline requested by the State Recording Secretary.

**Article VII
Meetings**

Section 1. There shall be an annual meeting of the State Society in March. The date and place for the meeting known as the State Conference shall be set by the Executive Board at least one year in advance of the Conference. If the date of the meeting must be changed due to unforeseen circumstances, the Executive Board has the power to decide on same. The purpose of the meeting shall be for receiving reports of officers, committee chairmen, district directors and chapter regents, approving the annual budget, election of officers, and for the transaction of any other appropriate business to come before the meeting.

Section 2. Special meetings may be called by the Executive Board and shall be called upon the written request of TWO-THIRDS of the Chapters of the State.

Section 3. The Meeting of the Districts shall be held each year in August for the purpose of instruction. State and district business may be conducted at this meeting. The date and place of this meeting shall be determined by the State Regent. With agreement of the Executive Board, the State Regent may also sign contracts which establish the date and place of the meeting which takes place in August immediately following the end of her term.

Section 4. The call or notice for all state meetings, including the State Conference, shall be issued not less than thirty days before the convening of same. Unless members indicate otherwise to the State Regent and State Recording Secretary, in writing, all communication required in these bylaws, including meeting notices, may be sent using electronic measures, including email.

Section 5. The voting members of any meeting of the state conference shall be the state officers and officers of the National Society whose membership is within the state, honorary state regents, chapter regents, or in their absence the chapter vice regent, or alternate, and the delegates from the chapters of the state.

The delegates and alternates to the state conference shall be elected on or before February 2nd, and those elected shall be the delegates and alternates to attend any special or district meeting requiring elected representation. The chapter regent in office is a voter by virtue of the office.

The chapter regent shall have the authority to replace any absent delegate with an elected alternate in order that the chapter may have complete representation. Any alternate that replaces a delegate, becomes the delegate for any subsequent meetings, with the following exception: a chapter first vice regent, who is an elected delegate, and, in the absence of the chapter regent, represents the Chapter at State Conference, shall revert to her original position as delegate. The alternate who replaced the first vice regent shall revert to her original position as alternate.

A member holding two or more offices each carrying a vote at an annual state conference shall be limited to vote only in one of the offices held by said member.

Section 6. The voting representation of each Chapter at the State Conference shall be based upon the number of members whose dues for the current year are credited upon the books of the State Treasurer as of February 1st, preceding the State Conference. A member shall have belonged to the Chapter for at least one continuous year to be eligible to represent the Chapter at the State Conference.

The number of votes each Chapter is entitled to at the State Conference shall be three (3) times the number allowed Chapters by the National Society at Continental Congress in accordance with the following schedule. In the absence of the Regent, the Vice Regent is entitled to represent the Chapter by the virtue of the office.

Chapter Membership			Representation		Total
<i>Number:</i>	<i>Regent</i>	<i># of Delegates</i>	<i># of Alternates</i>	<i>Votes</i>	
12 through 19	Regent	2	4	3	
20 through 49	Regent	5	10	6	
50 through 99	Regent	8	16	9	
100 through 149	Regent	11	22	12	
150 through 199	Regent	14	28	15	
200 through 249	Regent	17	34	18	
250 through 300	Regent	20	40	21	

Section 7. A Chapter organized less than a year shall be allowed representation by its Regent only; in her absence, by its Vice Regent.

Section 8. Every representative who accepts election to the State Conference pledges prompt and continuous attendance upon all business sessions.

Section 9. Quorum: Twenty-five voting members shall constitute a quorum at any State Conference.

Section 10. The state shall be divided into four (4) Districts, each District to be composed of the Chapters designated by the Executive Board. The State Regent shall appoint a Director for each District. District Directors shall be voting members of the State Board of Management.

Section 11. Each District shall rotate as hostess to the State Conference.

Article VIII Fees and Dues

Section 1. The annual dues for the Chapters shall be eight dollars per capita. Of this amount one dollar (\$1.00) shall be used for the Kate Duncan Smith DAR School Maintenance and Utilities Fund and twenty-five cents (\$0.25) to be used to defray the expenses of the State Conference. This money must be sent by each Chapter Treasurer to the State Treasurer before December 1 of each year. A Chapter may, by its own Bylaws, provide for additional fees for its own use. The DAR Life Membership Fund pays a Life Member's annual national dues, her contribution to the President General's Project and ten dollars annually to her chapter, from which state dues shall be paid. The one dollar (\$1.00) per capita designated for the Kate Duncan Smith DAR School Maintenance and Utilities Fund shall be distributed annually by the ASDAR Treasurer.

Section 2. The fee for Application is \$75.00 and the fee for Supplemental is \$75.00. National dues are \$42.00 and State dues are \$8.00.

Section 3. State Dues (\$8.00 per capita) shall be sent to the State Treasurer immediately after notice of admittance of applicants. Dues of members admitted by application or reinstatement on or after July 5 shall be credited to the next succeeding year.

Section 4. A Chapter shall have representation at the State Conference according to annual dues credited on the State Treasurer's books on or before February 1.

Section 5. No member of the Alabama Society DAR, who has a vote by virtue of Office or by election as a Delegate or Alternate whose dues for the current year have not been received by the State Treasurer on or before February 1, preceding the State Conference, is entitled to represent her Chapter and/or have voting privileges at the State Conference.

Article IX State Board of Management

Section 1. Members: The voting members of the State Board of Management shall consist of elected state officers, officers of the National Society whose membership is within the state, past state regents, the regent of each Chapter, the state chair or co-chairs of each national and state committee, the director of each district, and the state conference chair. A chapter regent or state chair who cannot attend may designate the chapter vice regent or state committee vice chair as her alternate. Alternates so designated shall be counted in the quorum and shall have the right to vote provided that their names have been provided by the chapter regent or state committee chair to the State Recording Secretary at least three days in advance of the meeting. Alternates are not eligible to serve as the State Board of Management representative or alternate on the Nominating Committee. Chairs of state conference committees are not members of the State Board of Management.

Section 2. Quorum: Twenty (20) members of the State Board of Management shall constitute a quorum.

Section 3. Regular Meetings: Meetings of the State Board of Management shall be held at the state conference in March and in October at a location named in the Standing Rules. The state regent may also hold a regular meeting in conjunction with the August meeting of the districts provided that a combined meeting of all the districts is held,

Section 4. Special Meetings: Special meetings may be held at the call of the State Regent. Special meetings may also be called by written request of five members of the State Board of Management. The business for which the special meeting is called shall be stated in the call and no other business shall be transacted at the special meeting.

Section 5. Notice: At least TEN days' notice of the time and place of meeting shall be given of all meetings of the State Board of Management.

Section 6. Communications: Unless members indicate otherwise to the state recording and corresponding secretaries in writing, all communication to the State Board of Management required in these bylaws, including meeting notices, may be sent using electronic measures, including email.

Section 7. Proxy Voting: There shall be no proxy voting.

Section 8. Responsibilities: The responsibilities of the State Board of Management are:

- a. General supervision over the affairs of the State Society during the interim between meetings, except that of modifying any action taken by the State Conference;
- b. Custodianship of all property, real and personal, of The Alabama Society of the Daughters of the American Revolution; and
- c. Approval of amendments or revisions of the State Standard of Excellence at any regular or special meeting.

Additional responsibilities of the State Board of Management are prescribed in more detail in other Articles of these Bylaws:

- a. The filling of any vacancy on the Executive Board at any regular or special meeting;
- b. The approval of the state regent's project at the first October State Board of Management meeting of her term; and
- c. The election of a State Board of Management member of the Nominating Committee and an alternate at the second State Conference State Board of Management meeting of a term.

Section 9. Responsibility of the State Regent and State Board of Management: It shall be the duty of the State Regent and of the State Board of Management to see that the rulings of the National Board of Management be enforced in her state.

Article X Committees

Section 1. The State Regent shall appoint such Standing and Special committees as are authorized by the State Conference, the Executive Board, the Board of Management or as may be deemed necessary by the State Regent.

Section 2. The duties of all Standing and Special Committees shall be such as are usually performed by such committees and as may be defined by the State Conference or State Regent.

Section 3. A Finance Committee composed of the State Treasurer, the immediate past State Treasurer, and one other member shall be appointed by the State Regent immediately after the annual Conference at which she is elected.

It shall be the duty of this committee to prepare a budget for the fiscal year covering July 1st to June 30th, based on the dues for the current year received by the State Treasurer on or before January 1. The proposed budget shall be submitted to the Executive Board for review and to the membership at the Annual State Conference for adoption. Any expenditure not covered in the adopted budget shall be referred to the Finance Committee for review.

The Finance Committee may submit suggestions or recommendations at any meeting of the State Board of Management that it deems necessary and to the best interest of the State Society.

Article XI Expenses

Section 1. Four thousand dollars (\$4,000) shall be appropriated each year from the State Treasury to be used by the State Regent in defraying her expenses to the sessions of Continental Congress, meetings of the National Board of Management and other expenses necessary to her office. Funds not used shall revert to the State Treasury.

Article XII Duties of Chapters

Section 1. The regent of a Chapter shall notify promptly the ORGANIZING SECRETARY GENERAL, NSDAR, Washington, D.C., the State Regent, and the State Corresponding Secretary of the election of officers. Chapters shall hold the election of officers by the month of March. No member shall serve as Chapter Regent for more than six consecutive years without approval of the National Society. Such requests must be made by the state regent on the National Society form designated for this purpose. To be eligible for the office of chapter regent, first vice regent, or vice regent, the member must have been a member of the chapter for

at least one year unless an exception is approved by the National Society. The request for this exception must be made on the appropriate National Society form. The chapter request to the state regent should be made two months in advance of chapter elections to allow time for the National Board of Management to vote prior to the chapter's elections.

Section 2. Chapters shall have committees corresponding to the State Committees, as the State does the National Committees.

Section 3. The Chapter Treasurer shall remit to the Treasurer General, before the first day of December each year, the sum of forty-two dollars (\$42.00) per capita, and to the State Treasurer, before December 1st, the sum of eight dollars (\$8.00) per capita. All contributions the Chapter shall make to causes sanctioned by the State Conference may be sent by February 15th. The Chapter Treasurer shall include in her report to the State Treasurer all contributions to local work.

Section 4. A Chapter may provide in the Bylaws for fees and dues for the Chapter use in addition to National and State dues, but may NOT LEVY assessment in excess of the requirements of its Bylaws. A Chapter may accept contributions from its members or shall have the right to raise money in any legitimate way for the projects approved by the Chapter and having the approval of the State Regent or the Alabama Society DAR.

Section 5. The Regent of each Chapter shall not later than February 1st of each year send a detailed report of the work of her Chapter for the fiscal year to the State Regent to be used in compiling the reports for the Smithsonian Institution as required by the Charter of the National Society.

Section 6. The Regent of each Chapter in the State Society shall bring or send to the State Conference a report, following the guidelines of the Recording Secretary, of the work of the Chapter for the year. Chapter reports shall give totals only of Financial Statements, sending detailed reports to State Treasurer, to be incorporated in her report. Local projects may be included in Chapter report.

Section 7. A Chapter Registrar shall send promptly to the State Registrar a list of all deaths, removals, transfers, dismissals, resignations, marriages or other changes in membership.

Section 8. Each member of the Daughters of the American Revolution of the National Society who is a member in good standing in any Chapter in the State of Alabama, is entitled to be present at all meetings of the State Conference.

Section 9. A Chapter shall have authority to adopt Bylaws for the transaction of its business provided they are not in conflict with the Bylaws and Rules governing Chapters made by the National Society or by the State Society.

Article XIII Parliamentary Authority

Section 1. The rules contained in *Robert's Rules of Order Newly Revised* shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with these rules.

Article XIV Amendments

Section 1. These Bylaws may be amended by a two-thirds vote at any Annual State Conference of the Alabama Society, provided that a copy of the proposed amendment has been furnished to all chapter regents, state officers, and honorary state regents at least thirty days before the meeting of the State Conference and provided further that the amendment has been proposed by the State Board of Management or by a Chapter to the State Conference or by the duly appointed committee. Proposed amendments may be included in the call to the state conference or sent by any method of notice provided in Article VII.

Section 2. Any amendment adopted by the National Society affecting the work of the chapters and states shall become a law of the chapters and states without notice of amendment. Any amendment adopted by the Alabama Society affecting the work of the chapter shall become law of the chapter without notice of the amendment.

Section 3. Amendments to the Bylaws shall take effect at the close of the State Conference at which they were adopted unless otherwise provided prior to their adoption or in the motion to adopt.

Article XV Dissolution

Section 1. Although the period of duration of the state organization is perpetual, if for any reason the Corporation is to be dissolved

or otherwise terminated, all assets remaining after all liabilities and obligations of the Corporation have been paid, satisfied, discharged or otherwise adequately provided for, shall be distributed to, and only to, the National Society of the Daughters of the American Revolution. No money shall incur to a member or individual as specified in Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Revised March, 2020

STANDING RULES

- 1) The interest from the bank checking account will be placed in a discretionary fund to be supervised by the State Regent and the Executive Board.
- 2) The earnings from the funds invested as a "Scholarship Fund" are to be used annually to fund the two scholarships awarded to two graduates from accredited high schools in accordance with the scholarship rules.
- 3) There shall be a review of the State Treasurer's books at the end of each fiscal year based upon the directives of the current Treasurer General.
- 4) The State Society is to present plaques worded "Honorary State Regent" with the appropriate years, at ceremonies to be held during District Meeting tours. These ceremonies will be at the time when Chapters would place markers at the gravesites of their members who had been Honorary State Regents. This honor would be accorded to all Honorary State Regents commencing with the marking of the graves of Mrs. H. Grady Jacobs and Mrs. Hollis E. Woodyerd.
- 5) The number of guests for state conference whose expenses are to be paid out of conference and/or state funds should be limited to four in addition to the President General and/or in a national election year, the candidates for President General.
- 6) A report from Continental Congress shall be available at the District Meetings.
- 7) The Fall Board Meeting is to be held at KDS Dedication Day.
- 8) The State Regent is to send a letter to each member of the Board of Management following the National October Board meeting in Washington, D.C., to acquaint each with the proceedings thereof.
- 9) Only state and national awards can be awarded at state conference and only the appropriate corresponding officer and chairman may present them.
- 10) The Slate of Officers selected by the Nominating Committee to be presented for election at State Conference shall be provided to all members not less than 30 days prior to State Conference in March of an election year. At the option of the state regent, the slate may be included in the Call to Conference.
- 11) The ASDAR Guidelines for maintenance contributions to Kate Duncan Smith DAR School adopted 4 June 1998 are:
 - a) ASDAR may agree to donate funds from time to time to help with the renovation of the Alabama Cottages owned by the KDS Corporation. ASDAR will not accept past or future liabilities for any repairs or renovations not specifically approved ahead of time by ASDAR Finance Committee.
 - b) Written documentation for all donations must be submitted and approved by the State Regent and the Treasurer prior to payment of requested donation. Anything in excess of \$100 must be approved by the Finance Committee.
 - c) The budget should include \$2,000 to be deposited each year in to the ASDAR Cottage Maintenance Fund. The ASDAR Finance Committee must approve the distribution of Cottage Maintenance Funds requested by the KDS Executive Director for needed repairs of Alabama cottages on the KDS campus. The Finance Committee may vote by electronic means when approving these requests.
 - d) Interest earned from the designated Certificate of Deposit already approved for the KDS Cottage Maintenance Fund will accumulate.
 - e) The purpose of these guidelines being added to the standing rules is to place the ASDAR handling of these donations on a business basis.
- 12) The State Society shall purchase a gold filled Honorary or Past State Regent's pin to be presented to the outgoing State Regent at the end of each administration. It shall be the duty of the First Vice Regent to instruct the Treasurer to order the pin so that it will be received in time to be presented at the Continental Congress at which the new State Regent is confirmed.

13) All funds designated for a specific purpose such as Page Sponsorships, State Conference Sponsorships and Fall Meeting Sponsorships shall remain in the specific fund category for future use if not all used in the year donated. Donated funds for a specific purpose do not revert back to the General Fund.

14) With approval of the Finance Committee, the Alabama Society shall provide up to \$1,500 from the General Fund to assist with expenses of a national contest winner for travel to Continental Congress, or for expenses to attend State Conference to receive recognition. The nominating chapter is also expected to contribute to the expenses of travel to Continental Congress.

15) The tax return for the Alabama Society Daughters of the American Revolution shall be prepared by a tax professional.

16) One scholarship will be paid from the Scholarship Fund each year.

17) With approval of the Finance Committee, \$.50 per member shall be allocated from the General Fund to the Meeting of the Districts.

18) After performing in the state chorus at two state conferences, an Alabama Daughter is entitled to purchase a State Chorus pin to be worn with the insignia.

Revised: March, 2020